

Cornell Village School Advisory Council

Date: November 19, 2007

Time: 7pm-9pm

Parent Council Attendees:

Diana Cape	Y	Val Blais	Y
Elizabeth Gallant	N	Elisa McGann-Golding	Y
Pam Giannis	Y	David Caldarelli	R
Heidi Riley	Y	Frances Bates	Y
Shamira Ratansi	N	Jeannie Daniels-Burry	R
Vivien Page	Y	Cindy Sabo	Y
Kathie Higgins	Y	Renee Torrington	Y
Sam Demel	Y		
Kerri Corturillo	Y		

Community Attendees:

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Parent Attendees:

Jennifer Guest, May Tong, Deb Larsen, Jessalyn Selby

Staff Attendees:

Lori Hall, John Hopkins, Dave Bergerson

1 Welcome and Introductions (Kathie)

2 Acceptance of Minutes from October 9, 2007

- Pam motioned to accept
- Frances 2nd
- Passed

3 Acceptance of Current Agenda

- February meeting coincides with Family Day; change to Monday after (feb 25th)
- Val motioned to accept
- Kerri 2nd
- Passed

4 Principal's Report (John Hopkins)

- On November 5th, informed staff that John is retiring as of end of December
 - John's mandate when school opened was to get school opened and moving smoothly with a 5 year plan (half year ahead of plan)

- Maureen Green also retiring (after putting retirement on hold to make sure Cornell is on its feet).
- Cornell now has its own population and next change will be when 3rd Cornell school opens and school boundaries may need to adjust
- Cornell Rouge will be 3rd Cornell school (between by-passes)
- Advantage of having new Principal in the middle of the year. Planning for next year starts in January. Lori will be our continuity bridge.
- Reviewed Principal profile with Kathy and Cindy to provide to Ruth Lambert (superintendent) as input in new principal selection.
- Timeline: process going on right now; on Nov 29 (board meeting), principal will be placed. Kathy will get a call . John will inform staff on Nov 30
- Financial audit will occur before John and Maureen leaves, and this includes the school council account
- Information will go out in newsletters
- \$26 000 of spending to do from various sources, including fundraisings, grants, since the funds were acquired during John/Lori's time
- \$6000 raised from magazines; \$1000 to go towards Kindergarten play equipment; \$5000 going with board's cost sharing program (1:1.5) and bought \$13 000 worth of equipment (Smart Board and 7 more desktops)
- innovation fund – make more parent dvds (“book talks”), extend to languages other than English; purchased iMac, dual language texts
- 2 additional basketball nets, Ratepayer donated funds for one of them
- Ratepayer donated \$1500 for arts and music programs
- Cindy thanked John for opening the school and staying 2 years beyond his retirement date to make sure our school is on its feet

5 Staff Update (Dave Bergerson)

- Volunteer Tree
 - Jennifer has cut out “leaves” for teachers to write general volunteer task (with task, contact name and number, estimated time, due date) and will stick on tree
 - Article in Parent-Parent, and will have hand out in report card to inform parents to look on the tree for any ‘leaves’ they can help with
- \$250/staff is being spent (though \$1740.83 still to be spent)
 - John/Lori will go through list to highlight who hasn't spent
 - End of October was the deadline to spend
 - Cindy motioned that teachers who haven't spent their allocated \$250 have until Nov 22 to allocate the funds and should the funds not be allocated then, school administrators will allocate the funds on their behalf
 - Diana 2nd
 - Passed
- Dave gave a demo of Smart Board
 - Price includes smart board, laptop, LCD projector, training
- Dave motioned that up to \$2000 of fundraising monies be allocated to buy a Smart Board through the Board's cost sharing program

- Elyse 2nd
- passed

6 Treasurer's Report and Acceptance (Pam Giannis)

- <http://www.cornellvillage.ps.yrdsb.edu.on.ca/schoolcouncil/TreasurersReport.htm>
- healthy reserve thanks to donation from Lunch Lady
- Motion to accept – Cindy
 - 2nd by Val
 - Passed

7 Subcommittee updates (Kathie)

- Fundraising
 - Series of many little sub-committees, no chair this year
 - Dave doing Poinsettia sale
 - Order forms went out last week, due this Wednesday
 - Unfortunately, coincided with spirit wear, picture ordering, pizza (will work on better timing next year)
 - Volunteer list circulated for 29th night, and 30th morning (on stage in gym) to help give out
 - Dance-a-thon
 - Friday Feb 22nd
 - Full day school event
 - Each classroom has 60 minutes allocated time to dance
 - Volunteers to have guidance that kids don't have to follow the dancing on stage, as long as they are dancing appropriately
 - Have a sub-committee organizing this, but need more volunteers
 - Not doing Miko this year
 - Not doing Boston Pizza
 - Still doing flower sale in spring
 - Other ideas: labels, recycling (Terra Cycle) will pay for recycle goods (eg. Water bottles)
- School plan
 - Kerri is new chair
 - Focus on Volunteer Tree
 - How to help parents help their kids
 - Volunteer translation - Tamil and Chinese
 - Long range plan is to work school plan goals to align with each sub-committee
- Staff Appreciation (Sam)
 - Doing first dinner on 29th (interview night) – Hawaiian theme
 - Yearbook for staff (45) for end of year gift - \$15 each,
 - Sam motioned to have \$800 to put into Staff Appreciation fund from the reserve to purchase yearbooks for staff
 - Renee 2nd

- passed
- Health and Wellness (Kathie)
 - Lice screening
 - Have another screening in January
 - Had about 40 cases this time
 - Used all allocated funds already for Lice Squad. Need to use parents to volunteer. Align with student nurses.
 - Date to be determined by Jeannie and Lori
 - John suggested back-up plan (in case we don't get enough volunteers) is to wait for a sighting, then have a team to screen that class, siblings, and siblings' classes to isolate
- Communication
 - Diana took over Parent-Parent
 - Deb continuing to update website
 - Want feedback to see if links on school council website for homework help are useful (let Deb know)
 - P2P
 - Outlines for each edition is in school plan
 - This edition: how to read report card, how to talk to teacher
 - Printed by end of the week
 - Include 'ice cream' analogy
 - Cost is \$500 to publish P2P for the year (quarterly)
 - Diana motioned to allocate \$500 from reserve fund to publish P2P four times this year
 - Renee 2nd
 - passed
 - Website domain needs to be renewed in January
- Constitution (Kathie)

8 Other discussions

- John and Maureen's Retirement party , Monday Dec 17th
 - 2-3pm assembly with students, 4-6pm with staff, community
 - staff members taking on different parts (memory book, food, invitations)
 - contact Lori if you want to help
 - invitation flyer asking for \$25 each (\$10 for food, \$15 for gifts)
 - Bev McNaughton heading up food – Sam to contact to see if Staff Appreciation can help
 - Scott Saunders doing assembly part
 - Joanna Develiadis and Clare Hammonds on gift committee
 - Erin Penrose (Memory Book) and Sandra Giovanetti taking care of Memory notes

9 Business Arising (to add in next agenda)

- none

10 Next meeting

- **January 14, 2008, 7pm**

Motion to adjourn (9:00pm)

Pam
2nd Sam

If any discrepancies in these minutes, please let me know,

Vivien Page
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